

Ontario SD COVID-19 Infection Control Plan

Oregon OSHA’s temporary rule for COVID-19 (OAR 437-001-0744) requires all employers to develop and implement an infection control plan. This plan builds upon each employer’s exposure risk assessment, which the rule also requires, and aims to eliminate or otherwise minimize worker exposure to COVID-19. The specific requirements for this COVID-19 infection control plan are outlined under subsection 437-001-0744(3)(h). This plan does not include the additional elements required for exceptional risk workplaces.

Ontario School District 8C

Date: 12/21/2020

All job assignments or worker tasks requiring the use of personal protective equipment (including respirators) necessary to minimize employee exposure to COVID-19.

Employees are required to wear face coverings at all times while indoors, except when working alone in an office/classroom or meal break. Face coverings are required outdoors when 6 ft spacing cannot be maintained. Employees are required to follow general PPE requirements (gloves/face coverings) when using chemicals to clean and sanitize equipment as well as handling food or bodily fluid.

The procedures we will use to ensure that there is an adequate supply of masks, face coverings, or face shields and personal protective equipment (including respirators) necessary to minimize employee exposure to COVID-19.

The district has ordered and secured a stockpile of face masks, face shields and nitrile gloves for every employee, student and permitted visitor/contractor. Most employees/students choose to bring their own face coverings, but inventory is on hand should anyone present without the required coverings. Each building has a supply of coverings and gloves on site and building administration communicates with Bob Bennett when supplies run low to secure additional coverings or gloves.

COVID-19 Workplace Infection Control Plan (ICP)

The specific hazard control measures that we installed, implemented, or developed to minimize employee exposure to COVID-19, listed and described.

The general controls listed below have been implemented in our facilities for the 20-21 school year:

- Cohorts for Staff & Students
- Daily Environmental Cleaning/Disinfecting of ALL Workspaces...Increased Frequency for High-Touch Surfaces
- Work Environment Redesigned for Social Distancing
- Signage at all Main Entrances Regarding Face Coverings
- Social Distancing of at least 6 feet for ALL staff
- Isolation/Quarantine Recommendations Followed
- Contact Tracing Logs
- No Visitors Beyond Office Area
- No Volunteers in Buildings
- Soap/Hot Water/Hand Sanitizer Available for ALL Staff
- Face Coverings Required & Available for ALL Staff/Students/Visitors
- HVAC Filters Changed More Frequently
- Maximize Airflow in Closed Spaces
- Student Daily Symptom Screenings
- Staff Self-Reporting of Symptoms
- Sanitization of Classrooms/Buses Between Cohorts
- Sneeze/Cough Guards and Plexiglass Shields Installed at Frequent Communication Stations

Description of our COVID-19 mask, face covering, and face shield requirements at the workplace, and the method of informing individuals entering the workplace where such source control is required.

All employees, students and visitors are required to wear a face covering while in district buildings/vehicles except when working alone in an office or classroom or meal breaks. All employees are required to wear a face covering outdoors when 6 feet spacing cannot be maintained. All buildings have postings at main entrances to alert the public of face covering requirements and communication has been sent via email/staff meetings/district website regarding face covering requirements in the workplace. Building administration and department supervisors serve as physical distancing/face covering/screening monitors and provide individual and/or whole staff clarification regarding expectations as needed. All staff are advised to promptly inform building administrators/department supervisor of any workplace COVID safety concerns/violations. A Google Doc will be established at each building to allow for anonymous reporting of workplace COVID concerns/violations.

COVID-19 Workplace Infection Control Plan (ICP)

The procedures we will use to communicate with our employees and, other employers in multi-employer worksites, regarding an employee's exposure to an individual known or suspected to be infected with COVID-19 to whom other workers may have been exposed. This includes the communication to individuals identified through COVID-19 contact tracing and general communication to the workplace at large.

Ontario School District has adopted Oregon OSHA's model notification procedure to communicate with staff who have/may have had work-related exposure to COVID-19. This notification is provided to exposed and/or affected employees within 24 hours of HR being made aware that an individual with COVID-19 was present in the workplace while potentially infectious. OSD has adopted ODE's communication samples to families of students who may have been exposed to COVID-19 while at school. These communications also go out within 24 hours of administration being made aware of exposure.

The procedures we will use to provide our workers with the initial employee information and training required by 437-001-0744.

All employees were required to take COVID-19 training via SafeSchools on or before October 31, 2020. Additional COVID-19 training/communication has been sent via email & staff meetings on a regular basis. Updates/reminders and/or clarifications will be sent via email & staff meetings. The district has maintained records of COVID-19 training completion and follows up with new staff to ensure 100% participation in a timely manner upon hire.