



Bob Bennett  
Maintenance & Facilities Manager  
942 NW 2<sup>nd</sup> Ave • Ontario, Oregon 97914  
Phone 541.881.1274 • Fax 541.889.8553  
Cell phone 541.235.4006  
bbennett@ontario.k12.or.us

## **May Roberts Playground Request for Proposal**

July 8, 2024

Ontario School District 8C is a k-12 public school district based in Ontario Oregon educating children to be the leaders of tomorrow.

With over 75 years of educating local children, we take pride in placing all students in environments that will promote learning, growth and achievement. Helping children to attain their goals is our highest priority.

The purpose of this Request for Proposals (RFP) is to invite businesses who specialize in outdoor playground and exercise equipment to submit proposals to our district.

The goal is to provide as many choices to outdoor play equipment as possible for as many children at one time as possible. We are moving to grade level schools and May Roberts Elementary will be housing all of our Kindergarten and First grade students. This means we will have between 300 and 400 students in the 5 to 8 year old age group looking for outdoor fun.

The scope of this project is to provide outdoor playground equipment meeting ADA requirements, delivered to May Roberts Elementary (590 NW 8<sup>th</sup> Street Ontario OR 97914), installed and ready for use including the required impact material under the equipment. Installation will include excavation of site, hole drilling for equipment, concrete placement, assembly of play structures, weed barrier installed prior to placement of impact material. The district prefers to see items like slides, climbing devices, stability improving and confidence building devices.

Proposals may be for one large structure or multiple smaller structures spread out across the property. If smaller structures are proposed or listed as an alternate method then each of the structures must still be ADA compliant and meet all of the playground safety protocols for public schools.

Other items that could be considered as part of the project as an example only would be a GAGA Pit or similar types of structure for age appropriate (5 to 8 years old) students.

Due to limited funding there will be no electrical infrastructure available for these structures so do not include any devices requiring electricity to operate.

Proposals submitted for consideration need to include the following information;

- Break out pricing
- Cost of equipment
- Freight

- Installation
- Costs for impact material & freight
- Any owner costs for project
- Overall total cost of the project
- Pricing for alternates
- Itemized list of all items included in playground equipment
- Space required for structures
- Age group suggested equipment is designed for
- Warranty for all equipment
- Date of project completion
- Type of impact material to be installed

Installation contractors must be licensed to perform work in Oregon and provide the Ontario School District with OCCB license #, proof of insurance, and proof of Workman's Comp insurance. Contractors, employees of contractor, and sub-contractors must complete and pass background checks to work on-site.

Installation will most likely be occurring after students have returned from summer break. Safety barrier will have to be installed by contractor to keep students a safe distance away from the work site. Care will also be required by the use of multiple spotters when bringing equipment or materials in and out of the job site when students are on campus.

Proposals are due **July 23, 2024 at 1:00 p.m. MDT**. Proposals may be delivered in person, by U S Mail, or electronically to the Ontario School District administration building 195 SW 3<sup>rd</sup> Ave, Ontario Oregon 97914. Proposals must be in sealed envelopes clearly marked **MAY ROBERTS PLAYGROUND PROPOSAL**, Attention Bob Bennett. Electronic emails containing proposals with pricing must be clearly identified in the Subject line **MAY ROBERTS PLAYGROUND PROPOSAL** to avoid accidentally opening them prior to the close of the RFP. Electronic emails will also be handled on MDT.

Questions or clarifications may be submitted in writing up until July 17<sup>th</sup>, 2024 at 4:00 p.m. Responses and addendum will be sent to all parties on the original mailing list and any other companies that we know are interested in the project by 4:00 p.m. July 19, 2024. Interested parties should confirm interest by emailing Bob Bennett at the following email address: [bbennett@ontario.k12.or.us](mailto:bbennett@ontario.k12.or.us)

Project must be completed by **September 30, 2024** without exception. Funding for this project is dependent on this completion date. Completion of project includes delivery, set up, and invoicing prior to September 30, 2024. Budget for this project can not exceed \$40,000 dollars. Proposals in excess of \$40,000.00 dollars may be refused.

Alternate 1 could be a coverings either permanent year round and/or seasonal for weather protection and sun blockage. You may provide information along with cost for one or both options. You are free to include lists of other alternate options as well. Alternates or add ons must be clearly identified as such and provide clarity to additional costs and concerns for the district to consider.

Companies and individuals should not consider any verbal conversation or interpretation to be binding to the project. Any binding questions, interpretations, or decisions must be in writing by the Facilities Manager for the Ontario School District.

End of RFP: